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PROFESSIONAL SERVICES
(Chartered Accountants and Tax Practitioners)
...rendering professional expert services

OUR CORPORATE PROFILE

September, 14

2024

Professional Profile and Corporate Information

Member, Network of Accounting Firm

ACCOUNTAX GLOBAL

www.accountax.com.ng

AP PROFESSIONAL SERVICES

(Chartered Accountants)

CONTENTS

OUR CONTACT INFORMATION	3
OUR MISSION, VISION AND VALUES	4
BRIEF PROFILE	5
OUR APPROACH	6
OUR STAFF STRENGTH	7
SERVICES OFFERED	10
FIRM'S EXPERIENCE IN THE LAST FIVE (5) YEARS	11 - 13
PROFILE OF KEY STAFF	14 - 15

Encl.

DETAILED SERVICES RNDERED

SAMPLED CLIENTS

CONTACT INFORMATION

AP PROFESSIONAL SERVICES

(Chartered Accountants)

OUR CORPORATE OFFICE ADDRESS

HEAD OFFICE: (Abuja office)

Left Wing, Ground floor
20, Aba Close, off Ogbomosho/Lokoja St.
Along Tafawa Balewa Road, 'Area 8, Garki
Abuja FCT,

TELEPHONE

Tel: {0209} 2921088, 08038946253

Lagos State, Back Flat # 10 Ayanboye Street, off Ajike Faramobi Street Anthony Village Lagos State, **TELEPHONE** {0201} 4540496, 07010782645	**Sagamu, Ogun State** 168, Akarigbo Road Opposite WEMA Bank Sagamu, Ogun State NIGERIA. **TELEPHONE** +234 (0) 9030785844, 8028266976

E-MAIL

contactus@ap-proservices.com

WEBSITE

www.ap-proservices.com
www.tallysolutions.ng
www.accountax.com.ng

AP PROFESSIONAL SERVICES
(Chartered Accountants)

Our culture is significantly influenced by the heritage of the firm and, as such, we focus on building long-term client relationships and doing what is best for our client. We provide services to companies throughout their lifecycle - Micro size, SMEs and Large size.

OUR MISSION

"To rank among the best in the delivery of professional services while encouraging our clients to be the best, with this strategy we hope to consolidate our position as a medium size firm that was achieved in 2017 .

OUR VISION

To excel in our special areas of proficiency: accounting, auditing, taxation, human resouces services and financial advisory services, and place at the disposal of our clients the highly technical skills peculiar to the very professional accountant.

OUR VALUES

- Excellent quality and timely delivery of our services and products.
- Conscientious maintenance and improvement of our place in the profession.
- Contribution to the development of our community and profession in manpower development, technical expertise, meaningful and stable employment in an healthy environment while simultaneously discharging our social responsibilities.
- Dissemination of technical information towards regular communication to our staff, clients and the public.

AP PROFESSIONAL SERVICES
(Chartered Accountants)

BRIEF PROFILE

Background

The registered name of our firm is: AP PROFESSIONAL SERVICES.

ADESANYA & PARTNERS (Chartered Accountants) now AP Professional Services is basically an audit, accountancy and management consulting firm with expertise in Statutory Audit, Tax Matters, Human Resources, Company Secretarial Services and Financial Advisory Services. In addition, we offer you a cost effective business and accounting solutions on the platform of "TallyPrime". With TALLY, we guaranty you simplicity and continuous support (On-site and Off-site).

Our competence is anchored on the combination of our EXPERTISE, TECHNICAL KNOW-HOW, continual TRAINING and PROFESSIONALISM in delivering our services. Most importantly, we value TIMING DELIVERY of our services.

The firm seeks to follow the theory of Albert Einstein, A Physicist and Nobel Prize Winner. "Only a life lived in the service of others is worth living"

Our firm is an indigenous and multi-disciplinary outfit of chartered accountants established by young professionals who have cut their professional teeth in some of the leading accounting and consultancy firms in Nigeria.

The firm was formed in 2005 to better serve Nigerian Micro, Small, SMEs and Medium size companies and individual in the Residential, Oil and Gas, Agricultural, Not for Profit organisations, Commercial, Manufacturing and other Industrial sectors using the latest technology and services to generate the highest naira returns for our clients' assets.

Historical Timelines

Till Date	Till date, the firm currently have 3 Partners, 4 Technical staff (including our Line Managers) and 6 Support staff .

Professional International

AP PROFESSIONAL SERVICES Chartered Accountants is a member firm of a global accounting practice of ACCOUNTAX GLOBAL http://accountaxglobal.com

OUR APPROACH

We typically supports organizations to align their structures, strategies and systems with their shared vision. We do this by working with groups and teams to set up organizational management systems that enable managers make meaningful management decisions in view of the growing demands from managers to back their decisions with evidences that are easily accessible and interpretable. To our minds, organizations that are able to do these in addition to having productive work climates are more likely to respond appropriately to changes in their environment and achieve improved services.

Our work approach is based on a commitment to international standarss of professionalism, superior client service and relevance to the realities of our local market conditions. In addition, our consulting background and experience allows us to integrate detailed knowledge of strategic and operational issues into providing value-added consulting and business related advice to our clients.

Our technical approach has been honed from our experience of works for Nigerian organizations. By starting with the end results in mind, we are able to development results based indicators and better able to show progress along our monitoring and evaluation continuum, from inputs to outcomes. We also ensure that we leave behind sustainable deliverables from our interventions by involving the client/beneficiary in all aspect of the job and ensuring that we are addressing their needs and what is important to them. By genuine partnerships, we strive to be there for our clients by modeling our training programs to be relevant to their work. We also provide side-by-side technical assistance through our ongoing coaching and mentoring support to our clients.

These principles are layered upon our strategic approach for delivering the services in this proposal.

We always focus on applying tested and proven tools and methodologies in our approach and meeting internationally acceptable standards in all our interventions.

We have also built strategic alliances with reputable international service providers with specialist knowledge that uniquely complement our local expertise.

Till date, we have been able to established Technical Partner relationship with Tally Solutions Pvt, Intercom Programming & Manufacturing Company Limited (IPMC), Ghana and few local programmers in Nigeria.

AP PROFESSIONAL SERVICES

(Chartered Accountants)

OUR STAFF STRENGTH

AP PROFESSIONAL SERVICES (Chartered Accountants) presently has three partners, three Professional staff one Graduate and senior Trainee. Below are highlights of our staff strenght:

Permanet staff		
Partners		3
Professional staff		3
Graduate and senior Trainee		1
Temporary staff		
		0
SIWES	(Student Industrial Work Experience Scheme)	0
NYSC	(National Youth Service Corps)	0
Support staff		
Driver, Marketing team and Virtual Assistant Staff		6
Total staff strenght		**13**

Members of the Management Team comprises off: Adesanya Hakeem Adedapo (Lead Partner), Motunrayo Okedeji (Client Relation Partner), Oludare Okusanya (Consulting Partner), Adegoke Fadahunsi (Principal Audit Manager) and Moses Adeneye (Senior Audit Manager).

Other key staffs are: Rowland Jimmy (Tax Manager), Eugene Obionuoha (Audit Assistant), (Audit Assistant), (Audit Assistant) and (Audit Assistant).

While in professional training, the Partner has been able to draw up sound programmes for audit, excellent skills in EXCEL, automation of accounting system with TALLYPRIME, tax advisory service, management consultancy services and other engagements to meet the standards required of an independent Accounting firm bearing in mind technology changes affecting the industries.

Those programmes and skills where the bedrock of setting-up our practice in 2005 and we have been able to grow from a SMALL size practice to a MEDIUM size till date and we are sure of growing to BIG size by end of 2027.

AP PROFESSIONAL SERVICES
(Chartered Accountants)

SERVICES OFFERED

Our competence in rendering our professional services to our existing and prospective clients is based on our build up experience gathered while in training and in active practice. We list below SIX (6) areas in which we have adequately equipped ourselves with a cumulative of aproximately 20 years (during and while in professional training) of experienced and professional training:

1 **Statutory Audit**
Average Number of Client 35

2 **Accountancy Services**
Average Number of Client 5

3 **Corporate Tax and Compliance Service**
Average Number of Client 40

4 **Company Secretarial Service**
Average Number of Client 15

5 **Executive Search and Capacity building**
Average Number of Client 18

6 **Immigration Services**
Average Number of Client 6

7 **Payroll Outsourcing Service**
Average Number of Client 4

8 **Management Consultancy & Financial Advisory Services**
Average Number of Client 22

9 **TallyPrime Business and Accounting solutions**
Average Number of Client 8

In all, we lay emphasis on best practice, standards, hard work, personal creativity and research.

For further information, kindly visit our website: contactus@ap-proservices.com, or email us: contactus@ap-proservices.com' or Phone in: {0201} 4540496, 07010782645, {0209} 2921088, 08038946253 or better still, you can reach our Founding Partner on any of these mobile numbers: +234(0)803-894-6253, +234(0)802-847-9515.

AP PROFESSIONAL SERVICES
(Chartered Accountants)

Our Core Business Areas

The Firm is currently focused on Ten core business areas:

Statutory Audit	We have since transcended the rather menial book-keeping nature of audit assignments. We have also discovered that by working smarter, we were able to maintain and even improve the quality of our audit while enhancing profits by cutting back on the hours we invest in audit engagements. We have developed an in-house audit template for smatter and efficiency handling of all our audit engagements.
Accountancy Services	Our Accountancy services is design to support client client existing accounting system or complete outsourcing of the Accounting Department so that they can focus on its core businesses.
Corporate Tax and Compliance Service	We offer worry-free tax support services without suffering from bureaucratic red-tape. We have the expertise to fix all your tax issues no matter how complex they are, we achieved this without indulging in Tax Evasion but rather taping the loopholes in the tax laws.
Company Secretarial Service	APsec Nominees is the Company Secretarial Arm of Adesanya & Partners registered in August 2010 to carry out Company Secretarial work. Our staffs are combination of the three(3) key professionals required by the Corporate Affairs Commission (CAC) in rendering efficient Company Secretarial Services (Chartered Secretaries, Lawyers and Chartered Accountants) all with long years of experience in the field. We also act as company registrars and as local representative for foreign companies.
Executive Search and Capacity building	Business owners driven by the need to offload complex regulatory compliance and free up resources need to consider outsourcing its human resource functions in order to achieve high satisfaction for both quality and savings and most importantly, face its CORE BUSINESS. Most business owners know the frustration of spending more time than they want or should on non-revenue-generating activities. From payroll and human resource management to benefits and compensation, entrepreneurs can spend up to 40 percent of their precious day engaged in these necessary but time-sucking tasks. The answer for many growing companies may be to outsouced its HR functions. We become the legal employer of your staff and handle all the payroll, benefits and HR functions.
Immigration Services	Our Immigration Practice of the Firm is been handled by APSEC Nominees and covers all aspects of inbound and outbound immigration service. We offer comprehensive Immigration Advisory and Compliance service to a variety of clients in various sectors of the Nigerian economy with the aim of ensuring Expatrate legal and comfortable stay in Nigeria.

AP PROFESSIONAL SERVICES
(Chartered Accountants)

Our Core Business Areas

The Firm is currently focused on Ten core business areas:

Payroll Outsourcing Service	We offered seamless payroll solutions with option to run payments to client's staff salaries Bank Accounts on behalf of the client. We maintain online virtual staff records where payslip and staff Tax Clearance Certificates are uploaded for remote app accessibility. We endavour to reconcile the payroll with the relevant tax authorities every year inorder to avoid back duties audit from the tax authorities.
Management Consultancy & Financial Advisory Services	Our service model is similar to the concept of SWOT Matrix. That is, we basically render our Financial Advisory service by providing assistance to client in exploiting available Strength in order to tap new business Opportunities and also assist in turning around identified Weaknesses in order to avert avoidable business Threat (critical challenges). Our expertise is anchored on our extensive business knowledge and compliance know-how. We focus on strategic, operational, financial and capital needs of businesses. We address the full spectrum of financial and transactional challenges faced by companies, boards, private equity sponsors, creditor and other stakeholders.
***LIST OF BUSINESS SOLUTIONS RENDERED UNDER THIS SERVICE: Business Plan and feasibility studies, Cashflow projection and prediction, Reporting Accountant, Business process and operational manual (Viz-a-viz Staff and Accounting manual), Business recovery, Excess Bank Charges Recovery, Forensic audit, Business Valuation and account reconciliation.**	
TallyPrime Business and Accounting solutions	*Sales, Customisation And Implementation Of TallyPrime (Our Partner Software For Automation Of Accounting Systems). TallyPrime has grown from a basic accounting package into a simple-yet-sophisticated business management software product. Comprehensive capabilities allow TallyPrime to meet the needs of small to large businesses with dispersed operations. And traditional functions of a business are handled as capably as the more advanced.*
SAP ERP and Business One	*Our overarching approach is in organizational structures development, systems design and implementation; people development through hands-on training and side-by-side technical support. Applying a series of tools, this approach guides our delivery of such services such as: Our overarching approach is in organizational structures development, systems design and implementation; people development through hands-on training and side-by-side technical support. Applying a series of tools, this approach guides our delivery of such services such as:*

AP PROFESSIONAL SERVICES
(Chartered Accountants)

General Experience of the Firm during the Last 7 Years

S/n	Name of the client	Name of the assignment	Ownership	Nature of Industry	Address
1	Pyrogenesys Nigeria Limited	Audit and Assurance	Foreign Company	Consultancy	16, Jibowu Crescent New GRA, Ibadan https://pyrogenesys.com/
2	The Big Bottling Company Limited	TallyPrime Business solution provider and Accountancy Services,	Multi-National	Food and Beverage Manufacturing	100, Adetokunbo Ademola Street, Victoria Island, Lagos. 'https://bigbottling.com.ng
3	Topnas Ventures	Accountancy and Stock Verification	Private Entity	Supplies and Distributions	11/13 Akinyemi street, Papa Ajao, Lagos
4	Bureau of Public Enterprises	Voluntary audit & assurance,	Government Prastatals	Government and its agencies,	11 Ibrahim Babangida Way, Maitama, Abuja, FCT, Nigeria. https://bpe.gov.ng
5	International Real Estate Partner	Company Secretarial Service, Corporate Tax and Compliance Service, Payroll Service and Statutory Audit,	Foreign Company	Real Estate, Managed Service	Office 608, 6th Floor,, Indigo Icon Tower -, Dubai , United Arab Emirates. https://www.irepartners.com
6	Maries Stopes International Organisation of Nigeria	TallyPrime Business solution provider and Accountancy Services,	Foreign Company	Not-for-Profit Organisation, Health Care	59 Anthony Enahoro Street. , Utako, Abuja, FCT, Nigeria. https://www.mariestopes.org.ng

AP PROFESSIONAL SERVICES

(Chartered Accountants)

General Experience of the Firm during the Last 7 Years

S/n	Name of the client	Name of the assignment	Ownership	Nature of Industry	Address
7	Bosss Marine Nigeria Limited	Statutory Audit and Corporate Tax and Compliance Service,	MultiNational Company	Oil and Gas,	98B Mayfair Avenue, Eleganza Gardens, Lekki Expressway, Lekki,, Lekki Expressway, Lekki,, Lagos., Nigeria. http://bosss.co.za
8	Nortex Business Link Limited	Corporate Tax and Compliance Service, Statutory Audit, Company Secretarial Service ,Accountancy Services and Payroll Service,	Nigeria Company	Trading, Food Products	Plot 8 Susan Audoba Street , Life Camp , Abuja, FCT, Nigeria.
9	Intake Education Nigeria Limited	Statutory Audit, Corporate Tax and Compliance Service and Payroll Service,	Foreign Company	Education/Training,	3rd floor 76 Opebi Road, , Ikeja, , Lagos., Nigeria. http://www.intake.education
10	OIH West Africa (Subsidiary of Option Cunsultancy Services Limited)	Corporate Tax and Compliance Service, Statutory Audit and Payroll Service,	Foreign Company	Consultancy,	1 Audu Ogbe Crescent, Jabbi, Abuja, Nigeria. 'https://options.co.uk
11	Tulcan Engergy Exploration and Production Company Limited	TallyPrime Business solution provider and Accountancy Services,	Nigeria Company	Oil and Gas,	100, Adetokunbo Ademola Street, Victoria Island, Lagos. 'https://tulcanenergy.com
12	Federal Capital Territory Internal Revenue Service	Corporate Tax and Compliance Service and Financial and Management Consultancy, Revenue Collection	Government Institution	Government and its agencies,	3, Abriba Close, Off Yola Street, , Area 7 Garki, , Abuja, FCT, Nigeria. https://fctirs.gov.ng

AP PROFESSIONAL SERVICES

(Chartered Accountants)

General Experience of the Firm during the Last 7 Years

S/n	Name of the client	Name of the assignment	Ownership	Nature of Industry	Address
13	Office of the Auditor General of the Federation	Financial and Management Consultancy, Re-examination and review of Audited Accounts of MDAs	Government Institution	Government and its agencies,	Audit House, Plot 273, Samuel Ademulegun Street, Central Business District (CBD), Abuja, FCT, Nigeria. https://oaugf.ng
14	Netop Business System Limited	TallyPrime Business and Accounting solutions,	Nigeria Company	E-Payments	19, Adetokunbo Ademola Street Victoria Island Lagos. 'https://netopng.com
15	High Clout Pharma Limited	Statutory Audit and Corporate Tax and Compliance Service,	Nigeria Company	Pharmaceuticals,	13, Owukori Street, , Alaka Estate, Surulere,, Lagos., Nigeria.
16	Federal Inland Revenue Service	Corporate Tax and Compliance Service and Financial and Management Consultancy, Revenue Collection	Government Institution	Government and its agencies, Public Sector	Sokode Crescent, Zone 5, Wuse, Abuja, FCT, Nigeria. http://www.firs.gov.ng
17	Baba Petroluem Nigeria Limited	Statutory Audit, Corporate Tax and Compliance Service, Payroll Service ,TallyPrime Business solution provider and Company Secretarial Service,	Nigeria Company	Oil and Gas,	KM, 169 Benin-Okenne Road Edo State
18	Emco Oil Services Limited	TallyPrime Business and Accounting solutions,	Nigeria Company	Oil and Gas,	8B, Bolo Street, D'line, Port Harcourt, 500261, Rivers State, Nigeria. 'https://emcoservices.com/

PROFILE OF OUR KEY STAFF

Presently, the way and manners of rendering services around the globe is changing rapidly with innovations like Remote applications and AI tools. This has impacted on the availability of Professional staff. AP Professional Services has responded to this volatile changes by embracing the concept of "REMOTE AND VIRTUAL AUDIT ASSITANTS" who are available to work with us remotely on Audit Assignments through our dedicated Audit Software that promotes clients participation. With this, we spend more Audit Time on our Audit Software without necessary overlooking and affecting the needed time required for field audit work.

Hakeem Adesanya	FCA, FCIT



Hakeem is the founder of AP Professional Services (Chartered Accountants), he is presently the Lead Partner and oversees the overall day-to-day operations of the firm's business. He has over 14 years field experience in Coporate statutory audit, installation and implementation of TallyPrime Accounting and Business Application, Company Secretarial services, Tax Audit Exercise, Excess Bank Charges Recovery, Reporting Accountants to Listed and Qouted companies. He is an energetic lateral thinker with several years experience in Audit, Taxation and Management Consulting,

In 1998, he joined Rapheal Anyama & Co (Chartered Accountants), as an Audit Senior, and in 2004, He rose to the position of an Acount System Manager. He became an Audit Principal Manager in 2005, and a Chief Finance Officer in 2008.

Mr. Hakeem Adesanya is a Fellow of the Institute of Chartered Accountants of Nigeria (ICAN); a Fellow of the Chartered Institute of Taxation of Nigeria (CITN) and an Accredited Member of theCorporate Affairs Commission (CAC)

His current research interests and creative works include:Designed of series of Excel Templates, sofwares to ease work flow and aid project management. Also, engages in Blog activities with focus on accounting, Tally.ERP9 Business Software and financial related maters via www.adesanyapartners.com/Blog.

He is a Member of the Rotary Club of Ogudu GRA, IBB International Golf Club and Member of the Lagos State Civil Service Club.

Present Role with the Firm	Founding/Lead Partner

Motunrayo Okedeji	OND, B.Sc.



Motunrayo Okedeji is a Partner in the firm of AP Professional Services. She specializes in the area of Company Secretarial Services, Accounting Services, Payroll Management, Statutory Audit, System Design, Deployment and Implementation.

She has over 4 years industry experience. She holds a degree in Accounting.

Present Role with the Firm	Client Relation Partner

Oludare Okusanya	ACA, ACIT



Okusanya Oludare Babafemi is a Chartered Accountant and a Banker with over 20 years cognate experience in Internal Control. He has several vast capacity building training locally and abroad in Leadership, Management and Internal Controls.

Prior to joining AP Professional Services in 2018 as a Partner, he has worked with FCMB at their Lagos and Ibadan offices in various roles including Deputy Manager for nearly 24 years and later became the Head of Internal Control from 2002 to 2018

Oludare Okusanya is a 2005 accountancy Graduate of The Polytechnic, Ibadan. He is an Associate of Institute of Chartered Accountants of Nigeria(ICAN

Present Role with the Firm	Admin/Taxation Partner